



Building and Plumbing Permit Information Required at Time of Application

Effective June 1, 2008

New Residential Construction – Single and Two Unit Dwellings

Applicant Details

- 1. Payment of building permit and plumbing permit must be completed at time of application. Building permit applications will not be taken for properties, which have not been registered.
- 2. Owner or agent's name, key contact name, address, telephone number (office, cell, home), fax number and email address.
- 3. Developer/Contractor's name, key contact name, address, telephone number (office, cell, home) fax number and email address.
- 4. Plumbing permit application form completely filled out and signed by plumbing contractor.
- 5. Civic number and street name, or lot number and street name, or property identification (PID) number.
- 6. Provide detailed explanation of all work that the permit is to include: i.e. type of building, number of stories, size of all floors, size of garage, deck etc.
- 7. Drainage Plan, (if applicable).

Approval Requirements

- 1. Department of Health approval certificate where there are no municipal sanitary and water services available
- 2. Department of Environment (Clean Water Act) approval if building is located within 30 meters (98 feet) of restricted bodies of water.

Documentation Details

- 1. One complete set of legible scaled construction drawings including: floor plan(s), foundation plan, typical wall section(s), window sizes, a relevant cross section with stair detail, all elevation drawings and deck plan(s).
- 2. Truss shop drawings bearing the seal and signature of a Professional Engineer registered or licensed to practice in New Brunswick, current date and each page identified as to owner or contractor, civic number and street address of the project, and supplied with the layout of all roof and girder trusses required. Drawings submission is hard copy or electronically to BI_Plans@moncton.ca.
- 3. If applicable, supply pre-engineered floor truss layout and shop drawing(s).
- 4. For each engineered lintel or beam provide a design bearing the seal and signature of a Professional Engineer registered or licensed to practice in New Brunswick.
- 5. An accurately prepared Site Plan indicating street name(s), civic and/or lot number, dimensions of the property and applicable dimensions of structures to property lines and setback lines; easements, corner lot, showing all other structures and decks on the property with distance dimensions between such other structures; and driveway location.
- 6. All building plans that have more than 15 plumbing fixtures must include a plumbing schematic plan.
- 7. Application for proposed structures to be constructed on lands known to have been backfilled will include results and recommendations of a soils investigation, bearing the seal and signature of a Geotechnical Professional Engineer registered or licensed to practice in New Brunswick.